

IN THE COMMON PLEAS COURT OF _____ COUNTY, OHIO
GENERAL DIVISION

PLAINTIFF(S),
vs.

DEFENDANT(S).

CASE NUMBER: _____

PRETRIAL ORDER

JUDGE: _____

The scheduled pretrial conference was held on _____,
_____ appeared for Plaintiff, and _____
appeared for Defendant.

IT IS ORDERED BY THE COURT as follows:

1. Both parties shall disclose all experts by: _____
2. All discovery shall be complete by no later than: _____
3. Any dispositive motions shall be filed by no later than: _____
4. Responsive memoranda shall be filed by no later than thirty (30) days after the filing of any dispositive motion(s).
5. Reply memoranda, if any, shall be filed by no later than twenty-one (21) days after the filing of any responsive memoranda.
6. If mediation is requested, the request must be made to the Court on or before:
7. The matter is set for hearing on all pending motions, only if requested in writing with notice to all parties on: _____ at _____ .m.
8. This matter is set for settlement conference on: _____ at _____ .m. (See Settlement Conference Notice attached.)
9. Final pretrial conference is set for: _____ at _____ .m.
10. This cause is assigned for jury trial on: _____ at _____ .m. (____ days set aside) (Counsel to be in chambers at _____ a.m.)

11. Counsel for the parties shall furnish the Court with a trial brief at least seven (7) days prior to the trial date. These briefs shall contain at least the following material:
 - a. A succinct statement of the kind of action;
 - b. A clear statement of the issues involved;
 - c. A summary of the factual situation in regard to each claim or defense;
 - d. An itemized list of the claimed special damages;
 - e. A statement of the principles of law involved in the case supported by the citation of appropriate authority;
 - f. Request for Instructions – subject to the right of counsel to supplement such requests during the trial on the matters that cannot reasonably be anticipated. Proposed instructions shall be appended, on to a page, except that standard OJI instructions which are requested may be designated by number and title only.
12. All documents and exhibits must be marked for identification purposes and shared with opposing counsel prior to trial. Failure to do so may result in said documents and exhibits not being admitted into evidence.
13. A list of all exhibits shall be submitted to the Court and opposing counsel one day prior to trial.
14. All rulings and objections to questions or answers to depositions will be heard prior to trial by having a separate hearing.
15. Juror questionnaires will be available in the Assignment Commissioner's office prior to trial. Questions covered in the questionnaire cannot be asked in the courtroom.

Judge