

# FULTON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

September 16, 2025  
Board Meeting Minutes

## CALL TO ORDER

Anderson called the September 16, 2025 meeting of the Fulton County Board of Developmental Disabilities to order at 4:02 pm.

## ROLL CALL

Scott Anderson, Adam Cook, Sam Denn, Lynlee Reinking, Larry Restivo, and Britney Ward.

Guests: Lindsey Deering, Children Services Director; Shannon Keiser, Community & Medicaid Services Director; Emmi Johnson, Business Manager (NOWAC) and Robin Shepherd, Superintendent.

## APPROVAL OF AGENDA

*Reinking made a motion to approve the agenda as presented. Cook seconded the motion. Approval by unanimous voice vote.*

## PUBLIC COMMENT

No public comment.

## APPROVAL OF AUGUST 19, 2025 BOARD MEETING MINUTES

*Denn made a motion to approve the August 19, 2025 Board Meeting Minutes as presented. Cook seconded the motion. Approval by unanimous voice vote.*

## APPROVAL OF AUGUST, 2025 EXPENDITURES

*Ward made a motion to approve the August, 2025 Expenditures as presented. Denn seconded the motion. Approval by unanimous voice vote.*

## FINANCE, FACILITIES & PERSONNEL

Ward reviewed the committee meeting minutes.

## FUNDS TRANSFER

Ward reviewed that a large supplement invoice was received in July, exceeding the amount allocated in the budget for this and resulting in the need to transfer additional funds to maintain operations through the end of the year.

*Ward made a motion to approve transferring \$12,000 from unappropriated 2520-15907-5-99999 to HCBS Waiver Match Residential 2520-15907-5-41002 as presented. Reinking seconded the motion. Approval by unanimous voice vote.*

## 2026 DRAFT BUDGET AND LEVY ROLLBACK

Ward reviewed the latest update from Johnson on the budget and possible levy rollback. Shepherd and Johnson will meet with Auditor next month.

## BOARD COMPUTERS

*Ward made a motion to approve the purchase of four computers and docking stations as needed for up to \$6,384 as presented. Restivo seconded the motion. Approval by unanimous voice vote.*

## **SUPERINTENDENT EVALUATION**

Ward shared that it's time for the Superintendent evaluation, recommending using the same form as previous year.

## **PERSONNEL POLICY: SECTIONS 9 AND 10**

Ward reviewed that there are no changes to these policies.

***Ward made a motion to approve Personnel Policies, Sections 9 and 10 as presented. Reinking seconded the motion. Approval by unanimous voice vote.***

## **PROGRAM & PUBLICITY**

Cook reviewed the Program and Publicity committee minutes.

## **PROGRAM POLICY**

### **LOCALLY FUNDED COMMUNITY SUPPORTS, SUPPORTED LIVING AND FAMILY SUPPORT SERVICES**

There are no recommended changes these policies.

***Cook made a motion to approve the Program Policy: Locally Funded Community Supports, Supported Living and Family Support Services as presented. Denn seconded the motion. Approval by unanimous voice vote.***

## **2026 LOCAL FUNDING PROPOSALS: FSS, SAFETY AND SECURITY AND CAMPERSHIPS**

Cook shared that the committee is recommending keeping the 2026 local funding proposals the same as in 2025.

***Cook made a motion to approve continuing the local funding for 2026: 160 slots (\$400 each slot) for FSS; 10 Slots for Safety and Security and 10 slots (\$200 each slot) for Camperships as presented. Restivo seconded the motion. Approval by unanimous voice vote.***

## **OLD BUSINESS**

Nothing new to update.

## **NEW BUSINESS**

### **INTERPRETER CONTRACT**

Shepherd shared that the interpreter services contract with Brenda Mayer.

***Reinking made a motion to approve the contract with Brenda Mayer for interpreting services as presented. Cook seconded the motion. Approval by unanimous voice vote.***

### **PHYSICAL THERAPY CONTRACT**

Shepherd shared the contract for physical therapy services with Teresa Lutz for the next contract year at a rate of \$64.50/hour (up to 20 hours/week – up to 1040 hours/year). This is a \$2/hour increase.

***Reinking made a motion to approve the Physical Therapy contract with Teresa Lutz for the next contract year as presented with the rate of \$64.50 per hour (20 hours/week – up to 1040 hours/year) as presented. Cook seconded the motion. Approval by unanimous voice vote.***

## **STATE & ADVOCACY UPDATES**

No updates to report.

**DIRECTOR'S REPORTS**

No questions or comments.

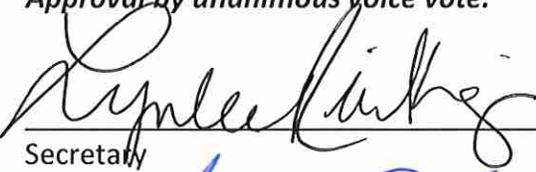
**SUPERINTENDENT'S REPORT**

No questions or comments.

**ADJOURNMENT**

*Ward made a motion to adjourn the Board Meeting at 4:24 pm. Cook seconded the motion.*

*Approval by unanimous voice vote.*

  
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Secretary

10/21/2025  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Vice President

10-21-2025  
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Date