

**August 18, 2020  
Board Meeting Minutes**

**CALL TO ORDER**

Oricko called the August 18, 2020 meeting of the Fulton County Board of Developmental Disabilities to order at 4:04 pm.

**ROLL CALL**

Scott Anderson, Shirley Colon, Sam Denn, Mike Oricko, and Britney Ward. Excused: Adam Cook. Absent: Lynlee Reinking.

Guest: Kristie Humbert (via Zoom), Robin Shepherd and Beth Friess.

**APPROVAL OF AGENDA**

ADD: IX.E. ARC of Ohio Dues

ADD: IX.F. Vehicle Disposal

ADD: X.B. COVID Provider Relief

ADD: X. C. DODD Strategic Plan

*Colon made a motion to approve the Agenda as amended. Ward seconded the motion. Approval by unanimous voice vote.*

**PUBLIC COMMENT**

No public comment.

**APPROVAL OF JUNE 16, 2020 BOARD MEETING MINUTES AND JUNE 16, 2020 EHTICS COMMITTEE MINUTES**

*Ward made a motion to approve the June 16, 2020 Board Meeting minutes and June 16, 2020 Ethics Committee minutes as presented. Colon seconded the motion. Approval by unanimous voice vote.*

**APPROVAL OF JUNE AND JULY, 2020 EXPENDITURES**

*Anderson made a motion to approve the June and July, 2020 Expenditures as presented. Ward seconded the motion. Approval by unanimous voice vote.*

**COMMITTEES**

**FINANCE, FACILITIES & PERSONNEL**

**FUNDS TRANSFER**

Oricko explained that due to unexpected additional supply expenses due to the COVID-19 emergency, we have already expended 81% of our annual appropriation for supplies. A recommendation was made to transfer \$15,000 from the unappropriated line to supplies to get through to the end of the year. Additionally, since we unexpectedly outfitted the front conference room with equipment for virtual meetings and had to replace a computer ahead of schedule, our equipment line has also been exhausted. A recommendation was made to transfer \$5,000 from the travel line into equipment, as we anticipate far fewer expenses in travel this year than expected due to the pandemic.

*Anderson made a motion to transfer \$15,000 from Unappropriated 2520-15907-5-99999 to Supplies 2520-15907-5-51000 and a motion to transfer \$5,000 from Travel and Expense 2520-15907-5-31000 to Equipment 2520-15907-5-60000. Colon seconded the motion. Approval by unanimous voice vote.*

#### **SFY2020 EI PART CONTRACT AMENDMENT**

***Colon made a motion to approve the SFY2020 EI Part C Contract Amendment as presented. Anderson seconded the motion. Approval by unanimous voice vote.***

#### **PERSONNEL POLICY SECTIONS 3, 9, 10 AND 11**

***Denn made a motion to approve Personnel Policy Sections 3, 9, 10 and 11 as presented. Anderson seconded the motion. Approval by unanimous voice vote.***

#### **PROGRAM & PUBLICITY**

##### **PROGRAM POLICIES: SPECIAL OLYMPICS, BEHAVIOR SUPPORT, TITLE XX, WAIVER AND WAITING LIST**

***Ward made a motion to approve Program Policies: Special Olympics, Behavior Support, Title XX, Waiver and Waiting List as presented. Colon seconded the motion. Approval by unanimous voice vote.***

#### **2021 PROPOSED BOARD CALENDAR**

***Denn made a motion to approve the 2021 Proposed Board Calendar as presented. Colon seconded the motion. Approval by unanimous voice vote.***

#### **ANNUAL SURVEY**

Friess reviewed the proposed questions for the Annual Survey. Ward suggested using a QR code for responses in addition to other options.

#### **OLD BUSINESS**

Nothing to report.

#### **NEW BUSINESS**

##### **ACCEPTANCE OF DONATIONS**

Friess shared that a young man passed away, Tyler Senn, and his family donated an Easy Stand Zing stander (valued between \$2,000 - \$3,000) and a Firefly Lachey GoTo Seat (valued at \$400). When families donate equipment, typically it is then loaned out to other families. Friess stated that the Knights of Columbus, also donated \$1,000 from their "Measure Up" campaign.

***Colon made a motion to accept the following donations: Easy Stand Zing stander, Firefly Lachey GoTo Seat and \$1,000 from the Knights of Columbus. Ward seconded the motion. Approval by unanimous voice vote.***

#### **EARLY INTERVENTION POLICY**

Friess explained the Early Intervention Home Visiting Policy. This is to address Home Visiting during COVID. Procedures will be developed to go with the policy.

***Ward made a motion to approve the Early Intervention Home Visiting Policy as presented. Anderson seconded the motion. Approval by unanimous voice vote.***

#### **PUBLIC RECORDS POLICY AUDIT**

Oricko reviewed the State Audit of our Public Records Policy. Friess explained the audit and the questions that were asked.

#### **COVID UPDATE STAFF/PROGRAM PLANS**

Friess spoke about the current requirements (during COVID) for the EI and SSA staff work weeks. Friess is proposing that the staff plan continue this until the end of 2020. Friess stated that we are working on plans to ensure things are covered, if a staff person would become ill.

#### **ARC OF OHIO DUES**

Friess explained that the dues are based on our annual budget.

***Anderson made a motion to approve the ARC of Ohio annual dues of \$1,250. Ward seconded the motion. Approval by unanimous voice vote.***

#### **VEHICLE DISPOSAL**

Friess reviewed that vehicles are leased to Triangular Processing Inc. Friess shared the condition of two vehicles, asking to disposed of them: 2010 Ford E-450 (fair condition, mileage 224,625) and 2009 Ford E-450 (poor condition, mileage 199,706). Commissioners would approve of disposal as part of county annual auction list.

***Denn made a motion to dispose of 2010 Ford E-450 (#14) and 2009 Ford E-450 (#13) as presented. Colon seconded the motion. Approval by unanimous voice vote.***

#### **STATE & ADVOCACY UPDATES**

##### **STATE BUDGET**

Friess shared that State departments are only receiving budget allocations for three months at a time.

##### **COVID PROVIDER RELIEF**

Friess stated that in April, adult day service providers, received a payment equal to approximately two weeks of their billing. However, there has been nothing for the residential providers. Friess will have more information next month. OACB has advocated for some relief for the residential providers. An agreement has been reached to assist residential providers.

##### **DODD STRATEGIC PLAN**

Friess played a video from Director Davis, on DODD's Strategic Plan and shared DODD's updated plan.

##### **DIRECTOR'S REPORTS**

No comments.

##### **SUPERINTENDENT'S REPORT**

No comments.

##### **EXECUTIVE SESSION TO DISCUSS THE COMPENSATION OF A PUBLIC EMPLOYEE**


***Anderson made a motion to enter into executive session at 5:00 pm to discuss the compensation of a public employee. Colon seconded the motion. Approval by unanimous Roll Call Vote: Anderson-yes, Colon-yes, Denn-yes, Oricko-yes and Ward-yes.***

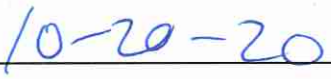
***Ward made a motion to exit Executive Session at 5:20 pm. Anderson seconded the motion. Approval by unanimous Roll Call Vote: Anderson-yes, Colon-yes, Denn-yes, Oricko-yes and Ward-yes.***

*Ward made a motion to approve the Children Services Director's contract along with revisions discussed. Denn seconded the motion. Approval by unanimous voice vote.*

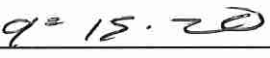
**ADJOURNMENT**

*Ward made a motion to adjourn the Board Meeting at 5:23 pm. Denn seconded the motion. Approval by unanimous voice vote.*

  
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Secretary

  
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Date

  
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President

  
\_\_\_\_\_  
Date