

IN THE COURT OF COMMON PLEAS OF FULTON COUNTY, OHIO  
PROBATE & JUVENILE DIVISIONS

In the Matter of:

The State of Emergency for Ohio  
Declared on Monday March 9, 2020

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Case No.: Miscellaneous

Judgment Entry No. 6

This matter comes on for the Court's consideration upon the previous five (5) Judgment Entries and particularly Judgement Entry No. 5, file stamped and journalized on April 28, 2020.

The Court reiterates its findings therein and adds to the findings that the Ohio "Stay-at-Home" Order originally issued March 22, 2020 has now been modified and reworked to facilitate the re-opening of Ohio.

Whereupon, the Court has reviewed its calendar and docketing of cases and finds that the Court has a number of hearings scheduled on June 22, 2020 and thereafter.

It is therefore **ORDERED, ADJUDGED, AND DECREED** that effective June 22, 2020, the Court will resume regular hours and operations; all paid administrative leave for staff shall terminate; the Court will commence normal staff scheduling for Sick Leave, Vacation, and Compensatory Time off.

It is further **ORDERED, ADJUDGED, AND DECREED** that the Court shall support the Fulton County Sheriff's Department when administering the security and safety for the Fulton County Courthouse and similar directives issued by the Fulton County Commissioners.

It is further **ORDERED, ADJUDGED, AND DECREED** that all staff, attorneys, and persons appearing in the Court shall practice social distancing, follow the Responsible RestartOhio, COURT ACCESS issued by the Supreme Court of Ohio on May 7, 2020, a copy of which is attached hereto and incorporated.

It is further **ORDERED, ADJUDGED, AND DECREED** that all staff, attorneys, and persons appearing in Court shall wear a protective face covering or mask except when staff are sitting at their desks in their respective offices.

It is further **ORDERED, ADJUDGED, AND DECREED** that a special operational protocol applies to any staff vacationing out of state, or any other unique circumstance, including but not limited to a positive test for the COVID-19 Virus. Said staff member before they return may be subject to isolation from the Court, using appropriate sick leave or any other leave available, for a period of fourteen (14) days or until such time as they are cleared for duties by a licensed physician or present to the Court a negative test for the COVID-19 Virus. These special operational protocols shall be dealt directly by the Court with the staff member in question.

It is further **ORDERED, ADJUDGED, AND DECREED** that official County travel by staff members shall continue to be limited to only events where staff member's participation/attendance is absolutely required.

FILED  
FULTON COUNTY  
COMMISSIONER'S OFFICE  
JUV. DIV.  
JUN 16 2020  
MICHAEL J. BUMB  
JUDGE  
JOURNAL-PROBATE COURT  
FULTON COUNTY  
OHIO  
CLERK  
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It is further **ORDERED, ADJUDGED, AND DECREED** that Juvenile Probation Officers shall endeavor to use less office appointments and more telephone or electronic means for communicating and monitoring children on probation and otherwise.

It is further **ORDERED, ADJUDGED, AND DECREED** that all hearings shall be conducted by technology, particularly ZOOM hearings, until further order of this Court.

It is further **ORDERED, ADJUDGED, AND DECREED** that only necessary parties, including but not limited to the child, parents or guardians, attorneys, and Court staff, shall be allowed in any hearing conducted by the Court in person and not by the ZOOM technology.

It is further **ORDERED, ADJUDGED, AND DECREED** that the Clerks of both divisions shall continue to reserve the right to refuse paper filings and require said filings to be filed by fax or email pursuant to FUL JUV.R. 26 and Probate Rule 27.3 with the exceptions in Probate Rule 57.3(B) waived for all but Probate Rule 57.3(B)(5) when they suspect the paper filing may be contaminated.

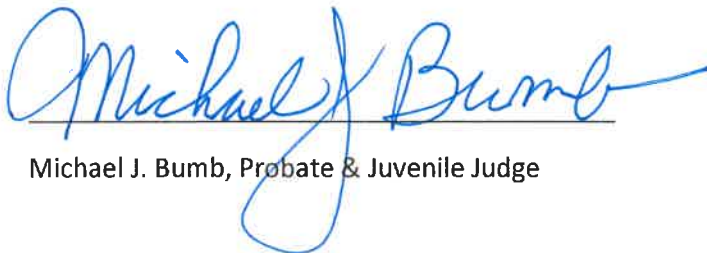
It is further **ORDERED, ADJUDGED, AND DECREED** that Marriage Licenses shall be issued by appointment only.

It is further **ORDERED, ADJUDGED, AND DECREED** that House Bill No. 197 and corresponding Supreme Court Orders tolling deadlines shall remain in effect until July 31, 2020 and thereafter the Court will commence to follow all Statutory and Court Rule deadlines as was the previous practice of this Court.

It is further **ORDERED, ADJUDGED, AND DECREED** that the Court shall not provide tours to students or any other citizens group until further order of this Court.

It is further **ORDERED, ADJUDGED, AND DECREED** that the within Order shall remain in effect until further order of this Court.

Matter continued for further orders.



Michael J. Bumb, Probate & Juvenile Judge

FILED  
JULIEN COUNTY  
CLERK  
MICHIGAN  
JUN 16 2020  
MICHAEL J. BUMB  
JUDGE  
JOURNAL-Probate & Juvenile Court  
FULTON COUNTY, OHIO  
MICHAEL J. BUMB, JUDGE  
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## Responsible RestartOhio COURT ACCESS

Consistent with Governor Mike DeWine's Responsible RestartOhio plan, the following principles are meant to guide the operations of the Ohio judicial system and protect the health of court employees and the public while also supporting community efforts to control the spread of COVID-19. As always, judges should follow all Ohio Department of Health directives, including the Director's Stay Safe Ohio Order, dated April 30, 2020, and consult with local health departments for specific guidance, as necessary.

### GENERAL GUIDANCE

- Courts must establish policies that do the following:
  - Provide for daily health assessments of employees to determine "fitness for duty."
  - Require face coverings for employees and the public.
  - Provide all employees and the public with the means to comply with social distancing requirements (6 feet between people) and address how social distancing will be maintained in areas such as courtrooms, meeting rooms, elevators, restrooms, common areas, etc.
  - Provide for operational protocols if an individual tests positive for COVID-19.
- Obtain additional cleaning and sanitizing materials.
- Establish a robust process for cleaning and sanitizing throughout the day and at the close of business, particularly in common areas.
- Limit gatherings in cafeterias and break rooms.
- Develop signage to communicate expectations to employees and the public.

### STAFFING

- Continue to telework to the extent possible.
- When possible, utilize other areas (such as the courtroom, jury room, break room, etc.) as work stations for staff to ensure appropriate distancing and minimize contact.
- If needed, schedule staff to work alternative hours to assist with appropriate distancing and minimize contact.
- If possible, divide essential staff into groups and establish rotating in-office days or shifts.
- Reduce sharing of work materials.

### CONTACT WITH THE PUBLIC

- Continue to hold hearings remotely via technology whenever possible, including arraignments, pre-trials, status conferences, mediations, probation, specialized dockets appointments, etc.
- Update the court's website to encourage self-service: include access to forms, as well as local bar association contact information and legal aid contact information.
- Use time-certain, appointment scheduling, rather than group or block scheduling, to maintain appropriate distancing and minimize contact.

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**CONTACT WITH THE PUBLIC - cont.**

- Block seating in public areas and in the courtroom to maintain appropriate distancing and minimize contact.
- Mark an “X” with tape 6 feet from the clerk’s window and/or desks in public areas to maintain appropriate distancing and minimize contact, including in probation and specialized dockets areas.
- Consider installing plexiglass at counters to minimize contact between staff and the public.
- Email or fax scanned documents to parties for signature; accept return of scanned documents by email or fax.
- Establish payment via credit card and procure point-of-sale equipment to minimize contact between staff and the public.
- Develop a plan to maintain appropriate distancing and minimize contact for jurors:
  - Assemble jurors in a courtroom or other large room to allow for spacing
  - Summon the smallest number of jurors possible
  - Conduct voir dire in small groups
  - Establish a liberal policy to excuse jurors with health concerns.

**JUSTICE SYSTEM PARTNERS**

- Hold virtual meetings with the bar, jail, law enforcement, child welfare, adult protective services, and other justice partners to communicate the court’s operational expectations.
- Send notification to the local media and bar association communicating the court’s operational expectations.
- Post a notice on the court’s website communicating the court’s operational expectations.

FILED  
JUL 7 2020  
CLERK OF COURT  
MICHAEL J. DONOVAN  
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