

German Township
Board of Trustees
August 21, 2019

The Trustees of German Township, Fulton County, Ohio met in special session for a preconstruction meeting for the Road B Drainage Project.

Present: Andy Brodbeck, Kenneth Leupp, Joe Short, Keith Short

Guests: Josh King, Jeff Aeschliman, David Pugh, Hayley Dockery, John Blausey of Blausey Truck and Excavating, LLC

Joe called the meeting to order at 3:00 pm.

Following is a preconstruction outline prepared by Hayley Dockery (attachment 10-08-19).

1) Contactor is to keep the following informed

- a) Sheriff: 419-335-4010
- b) Local Schools Bus Garage
 - 1. Pettisville: 419-446-2705
- c) Local Post Office
 - 1. Archbold: 419-445-5841
- d) Garbage service, ARS & Allied
- e) Quadco

2) Submittals

- a) Material supplier list for pipe, stone and catch basins
- b) Contractor contact list with 24 hour emergency phone number
- c) Project schedule, Approximate, in an email is fine
- d) Haul route information, mainly dirt source and route
- e) 7 day road closure notice, written and submitted to the Engineer's Office, email is fine
- f) Method of pipe installation (excavating or trenching)
- g) Surveyor being used?
- h) Any other subcontractors?

3) Expectations

- a) Communicate with residents, especially when cutting across their drives
- b) Keep road clean

4) Pay requests

- a) Fax or email pay request to Engineer's Office and then upon approval, submit 1 copy of original pay request & 2 affidavits (contractors & prevailing wage rate).
- b) 8% Retainage held until 50% complete, Retainage released with final payment.

John Blausey said he hoped to start the project the first week of September and anticipate completing the project within a month if the weather cooperates.

Hayley will send a notice to the property owners advising them of the construction plans (attachment 11-08-19).

Kenneth made a motion to adjourn at 3:28 pm. Andy seconded the motion. The motion passed with three yes votes and no negative votes.

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Attested