

<b>Description</b>	Minutes of Meeting – Fulton County Board of Commissioners		
<b>Date</b>	5/2/2013	<b>Location</b>	Commissioners’ Chambers 152 S. Fulton Street, Suite 270 Wauseon, OH 43567
<b>Time</b>	<b>Speaker</b>	<b>Note</b>	
<a href="#">8:54:14 AM</a>	Call Meeting to Order  Pledge of Allegiance  Opening Prayer  Roll Call Attendance – All members present		
<a href="#">9:01:36 AM</a>	<b>Resolution 2013-374</b> Approve Minutes of April 30, 2013	Commissioner Rufenacht made the motion and Commissioner Barnaby seconded the motion. Motion carried unanimously.	
<a href="#">9:02:27 AM</a>	<b>Resolution 2013-375</b> Approve Agenda As Presented or Amended	Commissioner Barnaby made the motion and Commissioner Rupp seconded the motion. Commissioner Rupp noted a discrepancy on the resolution for the time of the executive session. It was advertised correctly. The resolution will be corrected. Upon calling the roll, the following vote was taken: Rufenacht, yes; Rupp, yes; Barnaby, yes. Motion carried unanimously.	
<a href="#">9:04:08 AM</a>	<b>Resolution 2013-376</b> Hold Executive Session, pursuant to ORC 121.22 (G)(1), to Discuss the Employment of a Public Employee or Official	Commissioner Rufenacht made the motion and Commissioner Rupp seconded the motion. Upon calling the roll, the following vote was taken: Rufenacht, yes; Rupp, yes; Barnaby, yes. Motion carried unanimously.	
<a href="#">9:37:39 AM</a>	<b>Out of Executive Session</b>	No action taken.	
<a href="#">9:39:05 AM</a>	<b>Marv Leatherman &amp; Carl Buehrer: Fulton County Historical Society Update</b>	<p>Director John Swearingen, and Trustees Marv Leatherman and Carl Buehrer were present for the update. Mr. Buehrer advised that they had a person come in to help them come up with a business plan and to give some ideas for future growth of the Historical Society. Her recommendations were in 3 steps:</p> <ol style="list-style-type: none"> <li>1. Increase Revenue-come up with a detailed marketing and business plan. Commissioner Rufenacht shared that he came across a big bus of seniors that had made a day trip of going to Sauder Village. He indicated that the Historical Society could be part of something like this to enhance these trips. Mr. Buehrer indicated that as part of this step they will be asking for an</li> </ol>	

		<p>increase in the grants they receive.</p> <ol style="list-style-type: none"><li>2. Increase staff-this would including having a full time director, a part-time marketing person and an operation manager.</li><li>3. More space-either by relocating to a new site or renovating the existing site. Mr. Buehrer presented their "dream list" of what they are doing to work on the future of the historical society. Mr. Swearingen advised that this illustrates their goals and are geared for 1 calendar year. It outlines ideas to increase revenue and what the money would be used for.</li></ol> <p>Mr. Buehrer further expounded on these points stating that they have a good base of membership, but they are not using them like they should. They need more help from the people that belong to the society. He also indicated that the society needs to have more events to bring in more people. They need to let people know what they are about and what they are doing.</p> <p>Mr. Swearingen advised that there are several grants in process, but do not know which, if any, will be awarded to them. One project in the works is to catalog the collections of the Fayette Opera House. This would include a plan to work together on their computer system that they can share to save costs. They are also working on consolidating the Lyons and Metamora historical societies. They would like to have the capacity to increase tourist activities.</p> <p>In reply to questions posed by Commissioner Rupp, Mr. Swearingen is not a full time director as he is 30 hours only. An operations manager would be similar to an office manager. A marketing manager could be tied in and made part of the operations manager position. This would enable the Director to concentrate on the curating, developing, and directing part. Improving the volunteer base would help with these activities also.</p> <p>Commissioner Rufenacht inquired of the financial condition of the society right now. They indicated there was some savings, but not much. They recently received an insurance settlement due to a roof issue, which was put aside for emergencies. There is about \$16-18K in the endowment fund, but can't be drawn on at this time.</p> <p>In response to Commissioner Rupp's inquiries, the trustees advised that they need to grow but the building they are in currently may be standing in their way. It</p>
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		<p>works well for the Ladies’ Tea Party events and the Ghost Tours but doesn’t function well as an exhibition location. The structure of the building is not going to be easily changed. The upstairs does not provide for handicap accessibility. There is no room for meetings. Director Swearingen advised that in his prior experience with Greenfield Village 1/3 of the income was from admissions, 1/3 was from the gift shop and 1/3 was from catering. He has no space for any of the above. Commissioner Rufenacht agreed that the facility needs a facelift or they need a new facility altogether.</p> <p>Discussion was held on how other counties finance their historical societies. Commissioner Rupp indicated that there is a county in southern Ohio that funds theirs through a beverage tax. Others fund theirs through a levy.</p> <p>Commissioner Rupp asked if they would consider a large downtown building. Mr. Bueher indicated that they had been offered a building at some point, but there was no parking. Another drawback to be in town is that they are viewed by outside communities as being the “Wauseon” museum. They wish to be recognized as Fulton County. Their ideal location is that the closer to a turnpike exit and hotel the better. Being close to the fairgrounds would be beneficial also so they could piggyback with the activities going on there. People’s ability to find the museum is a big obstacle right now.</p> <p>Mr. Buehrer added that growth takes time. He remembers when the fair wasn’t what it is now. Director Swearingen noted that on the 18th they are putting on a recreation of an 1863 Fulton County wedding, and of a soldier that was brought back to the county to be buried.</p>
<a href="#">10:00:10 AM</a>	Recess	
<a href="#">10:06:49 AM</a>	<p><b>OLD BUSINESS:</b></p> <p><b>Resolution 2013-378</b> Approve Payment of Bills</p>	<p>Commissioner Barnaby made the motion and Commissioner Rupp seconded the motion. Motion carried unanimously.</p>
<a href="#">10:10:34 AM</a>	<p><b>Discuss Correspondence From Ohio Development Services Regarding CDBG Program Monitoring</b></p>	<p>Ziad Musallam, Public Utilities Director, was present for the discussion. He advised that the project pertains to the Riviera MHP, started in 2009. The State is required to perform either a site audit or a desktop audit. This was a desktop audit which required Mr. Musallam to make copies of everything from beginning to end and send to Columbus for their review. This is done by the State to cuts their costs.</p>

		<p>Based on their evaluation, each area audited was itemized and found to be in compliance, with only the environmental review being an issue. He advised that as this portion was handled by the Regional Planning Commission before, this too should be handled by them.</p> <p>David Wright, Regional Planning Director, was also present for the discussion and advised that he will contact Timothy Leasure from the Office of Community Development to get clarification to get what they are missing or what they need to do to remedy the situation. All communication between them will be directed back to the Board so they have it for their records. He stated that he wasn't here at the time that this took place so he will have to go through the documentation on file. He is aware that it needs addressed within 30 days. It was noted that if this project were to be done today this environmental review would be required up front before the job even started.</p> <p>Mr. Musallam believes this to be a paperwork issue because they have a Release of Funds on file. Construction would never be started without the release of funds being in place.</p>
<p><a href="#">10:19:31 AM</a></p>	<p><b>Discuss Plaza Renovations</b></p>	<p>Mr. Hall presented 3 price quotes for flooring at the plaza building. Rupp Flooring, Grisier Interiors, and Bowerman Carpet. Each was provided the same drawing base their estimate on.</p> <p>Commissioner Rufenacht noticed that the Detective, Narcotics, Interview, and Storage rooms were listed on the estimate from Griesers which he was with the understanding that these rooms would not be done. This discrepancy makes it difficult to compare the quotes. Mr. Hall will verify with Grieser and Bowerman to get an exact comparison. Mr. Hall advised the Board that if we could say specifically what carpet we wanted it would help and asked if they like the product. Commissioner Rupp stated that it looks like a good product as long as the backing is compatible. Bowerman has it spelled out, just need to verify with Grisier.</p> <p>Commissioner Rufenacht wondered if the consulting fee for Ms. Hite was included in the Grieser quote or if that would be a separate fee. That needs clarification also.</p> <p>As this progresses, there is still a need to discuss furniture. The lead time on the chairs will be awhile. They are currently stalled right now with the contractor.</p>

	<p><b>Resolution 2013-381</b>          Authorize County Administrator to Review and Move Forward with Flooring Installation at Plaza Building</p>	<p>Once he is able to get back in there, it is not expected to take long.</p> <p>To prevent further delay, Commissioner Rupp made the motion to turn the quotes over to Mr. Hall for his review and upon comparison authorize him to move forward. The motion was seconded by Commissioner Rufenacht. Upon calling the roll, the following vote was taken: Rufenacht, yes; Rupp, yes; Barnaby, yes. Motion carried unanimously.</p>
<a href="#">10:33:48 AM</a>	<p><b>NEW BUSINESS:</b></p> <p><b>RESOLUTIONS:</b></p> <p><b>Resolution 2013-379</b> Approve Then and Now Purchase Orders</p>	<p>Commissioner Barnaby made the motion and Commissioner Rufenacht seconded the motion. Motion carried unanimously.</p>
<a href="#">10:34:08 AM</a>	<p><b>Resolution 2013-380</b> Approve Purchase Orders and Travel Requests</p>	<p>Commissioner Barnaby made the motion and Commissioner Rufenacht seconded the motion. Motion carried unanimously.</p>
<a href="#">10:36:18 AM</a>	<p><b>Resolution 2013-382</b> Hold Executive Session, pursuant to ORC 121.22 (G)(1), to Discuss the Employment of a Public Employee or Official</p>	<p>Commissioner Barnaby made the motion and Commissioner Rupp seconded the motion. Upon calling the roll, the following vote was taken: Rufenacht, yes; Rupp, yes; Barnaby, yes. Motion carried unanimously.</p>
<a href="#">12:20:24 PM</a>	<p><b>Out of Executive Session</b></p>	<p>No action taken.</p>
<a href="#">12:20:29 PM</a>	<p><b>ADJOURN</b></p>	<p>Commissioner Rupp moved Barnaby seconded</p>
	<p>APPROVED:</p> <hr/> <p>Paul Barnaby</p> <hr/> <p>Perry Rupp</p> <hr/> <p>Bill Rufenacht</p> <p>ATTEST:</p> <hr/> <p>Jennifer L. Connors, Clerk</p>	

**RESOLUTION 2013-374**

In the Matter of Resolution Approving ) Office of County Commissioners  
Minutes of Regular Session of April 30, 2013 ) Fulton County, Ohio  
) May 2, 2013

The Board of County Commissioners of Fulton County, Ohio met in regular session pursuant to notice, on May 2, 2013, at 152 South Fulton Street, Wauseon, Ohio, with the following members present:

Paul Barnaby  
Perry Rupp  
Bill Rufenacht

Commissioner \_\_\_\_\_ moved for the adoption of the resolution herein.

**THEREFORE BE IT RESOLVED**, that after review, the Fulton County Commissioners hereby approve the minutes of Regular Session held April 30, 2013, as presented; and

**BE IT FURTHER RESOLVED**, by the Board of County Commissioners, County of Fulton, State of Ohio that it is found and determined that all formal actions of this Board of County Commissioners, County of Fulton, State of Ohio concerning the adoption of this resolution were adopted in an open meeting of this Board of County Commissioners, and that all deliberations of this Board of County Commissioners and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Commissioner \_\_\_\_\_ seconded the resolution and upon calling the roll, the following vote was taken:

**Voting Aye thereon:**

**Voting Nay thereon:**

**Abstain:**

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Paul Barnaby

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Paul Barnaby

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Paul Barnaby

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Perry Rupp

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Perry Rupp

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Perry Rupp

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Bill Rufenacht

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Bill Rufenacht

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Bill Rufenacht

**BOARD OF COUNTY COMMISSIONERS  
FULTON COUNTY, OHIO**

Attest: \_\_\_\_\_  
Jennifer Connors, Clerk

**RESOLUTION 2013-375**

In the Matter of Resolution to Approve ) Office of County Commissioners  
Agenda as Amended or Presented ) Fulton County, Ohio  
) May 2, 2013

The Board of County Commissioners of Fulton County, Ohio met in regular session pursuant to notice, on May 2, 2013, at 152 South Fulton Street, Wauseon, Ohio, with the following members present:

Paul Barnaby  
Perry Rupp  
Bill Rufenacht

Commissioner \_\_\_\_\_ moved for the adoption of the following resolution:

**WHEREAS**, Commission Staff, to the best of its ability, has prepared the agenda for the day, and

**WHEREAS**, the Board of County Commissioners has reviewed said agenda and find it to be satisfactory as presented or as officially amended on the record in open session.

**THEREFORE, BE IT RESOLVED**, that the Board of Fulton County Commissioners hereby approve the agenda as amended or presented for: May 2, 2013; and

**BE IT FURTHER RESOLVED** that it is found and determined that all formal actions of this Board of County Commissioners, County of Fulton, State of Ohio concerning the adoption of this resolution were adopted in an open meeting of this Board of County Commissioners, and that all deliberations of this Board of County Commissioners and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

This resolution was seconded by Commissioner \_\_\_\_\_ and upon calling the roll, the following vote was taken:

<b>Voting Aye thereon:</b>	<b>Voting Nay thereon:</b>	<b>Abstain:</b>
_____ Paul Barnaby	_____ Paul Barnaby	_____ Paul Barnaby
_____ Perry Rupp	_____ Perry Rupp	_____ Perry Rupp
_____ Bill Rufenacht	_____ Bill Rufenacht	_____ Bill Rufenacht

**BOARD OF COUNTY COMMISSIONERS  
FULTON COUNTY, OHIO**

Attest: \_\_\_\_\_  
Jennifer Connors, Clerk

**RESOLUTION 2013-376**

In the Matter of Resolution to Hold an ) Office of County Commissioners  
Executive Session to Consider the ) Fulton County, Ohio  
Employment of a Public Employee, ) May 2, 2013  
Pursuant to ORC §121.22(G)(1) )

The Board of County Commissioners of Fulton County, Ohio met in regular session pursuant to notice, on May 2, 2013, 2012 at 152 South Fulton Street, Wauseon, Ohio, with the following members present:

Paul Barnaby  
Perry Rupp  
Bill Rufenacht

Commissioner \_\_\_\_\_ moved for the adoption of the following resolution:

**WHEREAS**, Ohio Revised Code §121.22 (G) states, except as provided in division (J) of this section, the members of a public body may hold an executive session only after a majority of a quorum of the public body determines, by a roll call vote, to hold an executive session and only at a regular or special meeting for the sole purpose of the consideration of seven specific topics;

**THEREFORE, BE IT RESOLVED**, that the Board of County Commissioners of Fulton County, Ohio will hold an Executive Session, pursuant to Ohio Revise Code §121.22 (G)(1) to begin at **9:01 a.m.** to consider the employment of a public employee or official; and

**BE IT FURTHER RESOLVED** that it is found and determined that all formal actions of this Board of County Commissioners, County of Fulton, State of Ohio concerning the adoption of this resolution were adopted in an open meeting of this Board of County Commissioners, and that all deliberations of this Board of County Commissioners and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

Commissioner \_\_\_\_\_ seconded the motion and upon calling the roll, the following vote was taken:

**Voting Aye thereon:**

**Voting Nay thereon:**

**Abstain:**

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Paul Barnaby

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Paul Barnaby

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Paul Barnaby

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Perry Rupp

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Perry Rupp

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Bill Rufenacht

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Bill Rufenacht

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Bill Rufenacht

**BOARD OF COUNTY COMMISSIONERS  
FULTON COUNTY, OHIO**

Attest: \_\_\_\_\_  
Jennifer Connors, Clerk



**RESOLUTION 2013-379**

In the Matter of Resolution to Approve ) Office of County Commissioners,  
 Then and Now Purchase Orders and Payments ) Fulton County, Ohio  
 ) May 2, 2013

The Board of County Commissioners of Fulton County, Ohio met in regular session pursuant to notice, on May 2, 2013, at 152 South Fulton Street, Wauseon, Ohio, with the following members present:

Paul Barnaby  
 Perry Rupp  
 Bill Rufenacht

Commissioner \_\_\_\_\_ moved for the adoption of the following resolution:

**WHEREAS**, the Fulton County Auditor has certified the following listed Then and Now purchase orders and payments:

PO Number	VENDOR #	PO Date	Amount
2013000612	FASTE50	01/17/2013	169.50
2013000997	WALMA30	04/09/2013	49.88
2013001056	SHORT84	04/23/2013	12398.90
2013001064	FULTO78	04/23/2013	22.00
2013001065	GRAIN50	04/23/2013	68.76
2013001075	PITNE40	04/23/2013	124.78
2013001084	FULTO13	04/25/2013	25000.00
		TOTAL	\$37,833.82

**WHEREAS**, it is certified that both at the time that the contract or order was made (“then”), and at the time that the County Auditor is completing the certification (“now”), that sufficient funds were available or in the process of collection, to the credit of the proper fund, properly appropriated and free from any previous encumbrance; and

**WHEREAS**, pursuant to Ohio Revised Code §5705.41(D)(1), these purchases must be approved by resolution of the Board of Commissioners; and

**THEREFORE BE IT RESOLVED**, the Board of Commissioners hereby approve the Then and Now Purchase Orders as certified by the County Auditor; and

**BE IT FURTHER RESOLVED**, by the Board of County Commissioners, County of Fulton, State of Ohio that it is found and determined that all formal actions of this Board of County Commissioners, County of Fulton, State of Ohio concerning the adoption of this resolution were adopted in an open meeting of this Board of County Commissioners, and that all deliberations of this Board of County Commissioners and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Commissioner \_\_\_\_\_ seconded the resolution and upon calling the roll, the following vote was taken:

**Voting Aye thereon:**

**Voting Nay thereon:**

**Abstain:**

\_\_\_\_\_  
 Paul Barnaby

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 Paul Barnaby

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 Paul Barnaby

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 Perry Rupp

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 Perry Rupp

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 Perry Rupp

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 Bill Rufenacht

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 Bill Rufenacht

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 Bill Rufenacht

**BOARD OF COUNTY COMMISSIONERS  
 FULTON COUNTY, OHIO**

Attest: \_\_\_\_\_

cc: Auditor

Jennifer L. Connors, Clerk

**RESOLUTION 2013-380**

In the Matter of Resolution Approving ) Office of County Commissioners,  
Purchase Orders and Travel Requests ) Fulton County, Ohio  
) May 2, 2013

The Board of County Commissioners of Fulton County, Ohio met in regular session pursuant to notice, on May 2, 2013, at 152 South Fulton Street, Wauseon, Ohio, with all members present:

Paul Barnaby  
Perry Rupp  
Bill Rufenacht

Commissioner \_\_\_\_\_ moved for the adoption of the following resolution:

**BE IT RESOLVED**, that the Fulton County Commissioners will sign a Purchase Order computer edit list prepared by the Fulton County Auditor, in addition to signing each individual purchase order, if necessary. Said Purchase Order Edit List will be on file in the Fulton County Commissioners Office in lieu of being journalized, and;

**BE IT FURTHER RESOLVED**, that the Board of Commissioners approve travel requests as submitted, and;

**BE IT FURTHER RESOLVED** that it is found and determined that all formal actions of this Board of County Commissioners, County of Fulton, State of Ohio concerning the adoption of this resolution were adopted in an open meeting of this Board of County Commissioners, and that all deliberations of this Board of County Commissioners and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Commissioner \_\_\_\_\_ seconded the resolution and upon calling the roll, the following vote was taken:

**Voting Aye thereon:**

**Voting Nay thereon:**

**Abstain:**

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Paul Barnaby

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Paul Barnaby

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Paul Barnaby

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Perry Rupp

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Perry Rupp

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Perry Rupp

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Bill Rufenacht

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Bill Rufenacht

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Bill Rufenacht

**BOARD OF COUNTY COMMISSIONERS  
FULTON COUNTY, OHIO**

Attest: \_\_\_\_\_  
Jennifer L. Connors, Clerk

Copy To: File